**Preparation for Guest Speaker**

**Instructions:** Please answer the following questions to prepare for the guest speaker coming to your class.

## 1. Presenter Information:

|  |  |
| --- | --- |
| Name of the Guest Speaker: |  |
| Career Title/Job Title: |  |
| Company or organization they work for: |  |

What Career Pathway or cluster does this person fall under? Make an X next to the ones you think are related:

|  |  |
| --- | --- |
| Cluster | Mark X |
| Agriculture, Food & Natural Resources |  |
| Architecture & Construction |  |
| Arts, Audio/Video Technology & Communications |  |
| Business Management & Administration |  |
| Education & Training |  |
| Finance |  |
| Government & Public Administration |  |
| Health Science |  |
| Hospitality & Tourism |  |
| Human Services |  |
| Information Technology |  |
| Law, Public Safety, Corrections & Security |  |
| Manufacturing |  |
| Marketing |  |
| Science, Technology, Engineering & Mathematics |  |
| Transportation, Distribution & Logistics |  |

## 2. Research:

Research the company website and write down 3 things you discovered about their industry, their journey, products, workplace, daily schedule, responsibilities, etc. These could be things you find interesting or questions you may have.

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## 3. Crafting Open-Ended Questions:

Remember to make guest speaker questions that reflect curiosity and understanding of the industry:  
*(For example: 'Do you like your job?' isn’t an open-ended question. Instead: 'What do you find most rewarding about your job?' 'What are a few skills that make you successful in your job?'  
'What is the most challenging part of your career?')*

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

3. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_